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1. General provisions

- 1.1. The "Internet-Banking/Mobile Banking" system (hereinafter referred to as IB/MB and/or the system) of the "Kyrgyz-Swiss Bank" Closed Joint-Stock Company (hereinafter referred to as the Bank) is a software package for remote banking customer service that provides customers with access to accounts and transactions (on them) at any time via the Internet.
- 1.2. Access to the Bank's IB/MB system is provided to the user after the conclusion of the relevant agreement with the Bank, and is accompanied by the issuance of a user login and password to enter the system.
- 1.3. Through IB/MB, the user can only perform non-cash transactions, as well as receive account statements and view transaction documents.
- 1.4. IB/MB provides for the role of the "Contractor", whose function is to initiate the transaction, as well as the role of the "Authorizer", which is responsible for confirming the transaction. Any user transaction goes through an initiation stage and a confirmation stage. Since an individual or an individual entrepreneur is presented in a single person, for them the above roles are combined into one role "Full Access". Thus, transactions are created and confirmed by the same user.
- 1.5. After the user fills out a special form for the transaction, first it is assigned the status "Created", and after the confirmation of the user the status "Confirmed". Transactions confirmed by the user cannot be undone. Transaction statuses from the point of view of the user himself can be seen in the "List of orders" Block.
- 1.6. User transactions such as transfers between user accounts, conversion, intra-bank transfers, credit and card transactions are completed immediately after the user confirms within the established limits. They will directly affect the user's accounts and do not require the participation and confirmation of the Bank's employees.
- 1.7. The following transactions, such as clearing, gross and SWIFT payments, after the user confirmation stage, are still pending. Then they come to the disposal of banking specialists, and only after they are processed will they be reflected in the corresponding user accounts. The time frame and the procedure for further processing of such payments are subject to the legislation of the Kyrgyz Republic, the Bank's internal regulations and business practices. The statuses of clearing, gross and SWIFT payments in the automated system of the Bank can be found in the relevant sections of this Manual.



2. User registration and security requirements

- 2.1.In order for transactions through IB/MB to be carried out without risk, the user must ensure the following information security conditions:
 - ensure confidentiality in relation to your workplace, logins and passwords in IB / MB;
 - log in to your personal account in IB/MB <u>https://online.ksbc.kg</u>/ only via a link from the official website of the Bank (<u>www.ksbc.kg</u>). Before logging in, make sure that the web page is secure by checking for Uniform Resource Locators (URLs) that must start with "https", and a secure connection sign should appear on the Internet browser status;
 - use complex passwords consisting of non-repeating at least 8 characters and containing upper and lower case characters, as well as numbers and special characters.
 - do not save the password in text files on the computer or on other storage media;
 - do not disclose logins and passwords to third parties, including employees of the Bank (including when unidentified persons apply on behalf of the Bank by phone, e-mail, via SMS). The password is not required by the Bank's employees and the technical support service for your connection, maintenance and support of the service in working condition;
 - after the end of work in the IB/MB system, correctly exit the work using the "Logout" soft button.
- 2.2. Additionally, the Bank recommends the user to fulfill the following security conditions:
 - do not use the workplace to connect to social networks on the Internet, to forums, conferences, chats, telephone services and other sites containing potential malware, as well as to read mail and open mail documents from untrustworthy beneficiarys;
 - use a dedicated workstation for working with the IB/MB system, which is not used by the user for other purposes;
 - ensure the functioning of workplace of a user of a licensed version (not counterfeit) of Microsoft Windows 10 or older, Apple Macintosh Mac OS X or older, Linux and its timely update in accordance with the 10 recommendations of the developer company in order to eliminate the vulnerabilities identified in it that allow access to confidential information;
 - ensure the functioning of licensed (not counterfeit) anti-virus software at the user's workplace and its timely updating in accordance with the recommendations of the developer company. This is required in order to prevent infection of the user's workplace with malware that can provide unauthorized third parties with access to IB/MB on behalf of the user;
 - ensure the functioning of licensed (not counterfeit) firewall software in the workplace in blocking mode;
 - provide protection against unauthorized remote access to the workplace from the Internet and the user's local network;
 - restrict access to a personal computer and ensure the presence of minimum rights to change the configuration of the operating system of the user's workplace (administrator rights are undesirable);
 - do not work in the IB/MB system on the Internet using a connection source from places that are not trustworthy (Internet cafes), or using public communication channels (free Wi-Fi, etc.);

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- pay attention to any changes and errors in the software during the establishment of a connection in the IB/MB system of the Bank or in the transaction of the IB/MB; transactions;
- in case of browser warnings about redirection to another site when connecting to the IB/MB system, postpone transactions and contact the Bank's technical support service in order to determine the reason for the redirection;
- Regularly check transaction history and statements to track errors or unauthorized account transactions;
- logout and leave the site where electronic transactions are carried out, even if the personal computer is left unattended for a short time.
- 2.3. Failure to comply with the above requirements and recommendations by the user may be the basis for imposing liability on the user for disputed transactions through the IB/MB system.
- 2.4. To prevent unauthorized access to IB, one-factor user authentication is provided: entering a login and password.
- 2.5.To prevent unauthorized access to the MB, two-factor user authentication is provided: entering a login, password and pin code with the possibility of authorization using a biometric scanner, if any.
- 2.6. In IB/MB, the requirements for passwords and user logins are configured as follows:
 - Password length and combination minimum from 8-mi characters with mandatory use of special characters;
 - Password expiration date -180 days, after which it should be updated when the program is requested;
 - The number of failed login attempts before blocking the account is 10, after which it is necessary to apply to the Bank's office with a written application to unblock the user's account or by phone with the correct name of the "code word"
 - Active session in Internet Banking –10 minutes.



3. Limits on user transactions

3.1.In order to limit risks, the Bank sets limits for users to conduct transactions through IB/MB.3.2. These limits depend on the form of user registration (individual, individual entrepreneur, legal entity) and the types of transactions performed:

Type of transaction and	User	Limit	Note
time frame for the	registration		
transaction	form		
Conversion (the transaction	Individual	2000USD	Limit on
can be carried out around	Individual	2000 USD	spending
the clock)	Entrepreneur		transaction
	Legal Entity	2000 USD	each currency in equivalent
Clearing (transactions on any	Individual	Up to 1,000,000	only in
accounts can be carried out	Individual	KGS	national currency
until 11.00)	Entrepreneur		
	Legal Entity		
Gross (transactions on any	Individual	Without Borders	only in
accounts can be carried out	Individual		national currency
until 15.30)	Entrepreneur		
	Legal Entity		
Intra-bank transfer on a	Individual	300 000 KGS	for each currency
demand account and current	Individual	1 000 000 KGS	in equivalent
account (the transaction can	Entrepreneur		
be carried out around the	Legal Entity	1 000 000 KGS	
clock)			
Intra-bank transfer on a card	Individual	300 000 KGS	transfer from
account (the transaction can	Individual	1 000 000 KGS	card account
be carried out around the	Entrepreneur		-
clock)	Legal Entity	1 000 000 KGS	
Replenishment of card	Individual	Without Borders	
account	Individual	Without Borders	
(transaction may	Entrepreneur		
run around the clock)	Legal Entity	Without Borders	
SWIFT	Individual	Without Borders	
(transactions in USD, KZT,	Individual		
EUR, RUB currencies until	Entrepreneur		
15:30)	Legal Entity		
Individual limits	Legal Entity /	Installed upon	
	Individual	written request	
	Entrepreneur /	trom the customer	
	Individual		
		ALCO Bank	

3.3. The limits are set for one business day and for the totality of the user's transactions. For example, an individual can make one or more intra-bank transfers within one day, the total amount of which does not exceed 250,000 soms. For transactions made in a currency other



than the currency of the established limit, recalculation is made at the accounting rate of the NBKR on the day of the transaction.

3.4. If the limits are exceeded, the system will notify the user about this. The User has the right to conduct transactions in excess of the established limits only after confirmation by the Bank or at the Bank's office.



4. Login and Logout

- 4.1.To enter the IB/MB personal account, the user enters the official website of the Bank (<u>www.ksbc.kg</u>) and activates the IB/MB link, or types the link in the browser command prompt <u>https://online.ksbc.kg/</u>.
- 4.2. Before logging in, the user should ensure that the web page is secure by checking for Uniform Resource Locators (URLs) that must start with "https", and a secure connection mark should appear on the Internet browser status.
- 4.3. The system, after activating the link, will open a window for user authorization. The user must enter the username and password in this window, and click on the "Login" button:

	6
Enter	
Login	
Enter login	
Password	
New Password 💿	
Enter	- Herrichter
Bank recommendations	
To enter the Internet Bank, only a username and password are	
required. Do not share this data with anyone, do not leave it in a	and the second s
written form anywhere. Make sure that the phone to which you	
receive one-time passwords to confirm transactions is available	
only to you. Do not respond to text messages asking you to call	and the second sec
back to unlock the card or restore access to the online bank.	and was
Privacy agreement	A A A A A A A A A A A A A A A A A A A
Публичная оферта Договор Интернет Банкинг (юридические	and the second s
лица)	Canada Catala
Публичная оферта Договор Интернет Банкинг (физические	
a <u>nkua)</u>	A REAL PROPERTY AND A REAL

- 4.4. The user clicks on the "Login" button, and his personal account opens in IB / MB.
- 4.5. In the upper right corner of the page that opens, the user will be able to select the language of the page (Russian, English).

KYRGYZ SWISS BANK		
KSB SWISS BANK	💿 Токтогонова Айгул Жапаркуловна 🔶 📰 ENG 🔺	
Home My finances List of requests	Transfers Payment Templates Conversion	
Current accounts ^ С Токтогонова Айг	Payment for services All services Q Enter service provider Enter Беспес Билайн	
ЗАО "Кыргызско 9061 : Элкарт 16 748,33 KGS	Templates All templates	
Deposits V	Recent operations ~	
Currency Rates	Operation date and Amount time	
Currencv: Sale: Purchase:	€ 1042020100779061 08:45	

4.6. Logging out of IB/MB is done by pressing the user's full name and selecting the appropriate menu in the upper right corner of his personal account or a special button:

			💿 Токтогонова Айгул Ж	апаркуловна 🔔	👬 ENG
Home My finances List of	🕒 requests	ा ा ा ा ा ा ा ा ा ा ा ा ा ा ा ा ा ा ा	O Токтогонова Айгул Жа Change Password	паркуловна	
Current accounts	^	Payment for servic	Quit des	+	<u>All ser</u>
С Токтогонова Айг ~ 26; 40,00 KGS Токтогонова Айг ~ 26; 0,12 USD	33 : 33 :	Q Enter service provider			
Cards	61 :	Билайн			All torm
Deposits	~	Recent operations		All operations	<u>All Serre</u>
Currency Rates		Operation	date and time		An
Curreneu: Sale: Du	irchaea.	€ ¹⁰⁴²⁰²⁰¹⁰⁰⁷⁷⁹⁰	61 08:45	Ø	2 100 00
Instructions for us	sing Inter	net Banking/Mobile Ban	king	Page 8 of	f 46



4.7. To change the password, the IB/MB user must click on the "Change password" button:

Change Password	
Current Password	
Enter the current password	۲
New Password	
Enter a new password	•
Confirm New Password	
repeat new password	۲
8 or more characters	
 uppercase and lowercase latin letters 	
 figures 	
 special characters (\$ @@ #%, etc.) 	
Change Password	



5. Description of personal account. "Main menu" Block.

- 5.1.After a successful login, the user will see his personal account.
- 5.2. The main menu of the system, consisting of blocks, is presented at the top of the personal account. Below you can see the following blocks: "My finances", "List of orders", "Transfers", "Payment", "Templates", "Conversion":

KSE	B KYRDYZ SWISS BANK				۳ (<u>)</u>	октогонова Айгул Ж	апаркуловна 🚽	👫 ENG 👻
O Home	X My finances	Eist of requests	□ Transfers	Dayment	E Templates	ි Conversion		
Curre C S	токтогонова А 40,00 KGS Токтогонова А 0,12 USD	مُنْت 2633 : 5 شت 2633 :	Payn	Enter service pr	ervices			<u>All services</u>
Card:	s 3A0 "Кыргызс 16 748,33	۸ ۳۵۰۰۰۰۰۰۰۰۰۰۰۰۰۰۰۰۰۰۰۰۰۰۰۰۰۰۰۰۰۰۰۰۰۰۰۰	Temp	Билайн Dlates				<u>All templates</u>
Depo	osits	~	Rece	ent operat	ions		All operations	•
Cur	rency Rates	5	Operat	ion		date and time		Amount
Currer	ncy: Sale:	Purchase:	Beeline	104202010	00779061	08:45 16.08.2022	ø	2 100,00 KGS

5.3. Description of each section of the main menu and transactions through them are given below in separate sections of this Manual.

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6. "My finances" Block

6.1.In the "My Finances" Block, the system will present the user with up-to-date information about his current/demand accounts, deposits, cards, and loans. In particular, the number and currency of the account, the dates of opening, ending and closing of the account, the current balance and the date of the last transaction on the account are displayed:

KSB KYRDYZ SWISS BANK				() To	октогонова Айгул Жапаркуловна	- 🎇 ENG -
Home My finances	E List of requests	Transfers	Dayment 2	E) Templates	ි Conversion	
Home / My finances						
My finances						
Current acco	ounts 2					~
Cards						
Cards 1						Ŷ
Deposits 1						~
Loans 0						^
Only show active						

6.2. On the right side of each account there is a menu of transactions, the contents of which dynamically change based on whether there are funds and what status the account is in:

	5			E	63	
me My finances	List of requests	Transfers	Payment	Templates	Conversion	
<u>ne</u> / My finances						
y finances						
-						
Current and						~
Current acco	bunts 🛃					
Current acc		/				
ситтепт ассо Токтогонова Айгул Ж		Токтого	нова Айгул Ж	Капарк		
Ситтепt ассо Токтогонова Айгул Ж 1042 0201 0089 263	апарк 3	Токтогол 1042 02	нова Айгул Ж 201 0089 263	Капарк 33		
ситтепт ассо Токтогонова Айгул Ж 1042 0201 0089 263 Ситтепt balance:	anapk 3 Account	Токтого 1042 02 statement	нова Айгул Ж 201 0089 263	Капарк 33		
Токтогонова Айгул Ж 1042 0201 0089 263 Current balance: 40,00 KGS	anapk 3 Account Internal	Токтого 1042 02 statement bank transfer	нова Айгул Ж 201 0089 263	Капарк 33	6	
Current acco Tokrorohosa Aŭryn X 1042 0201 0089 263 Current balance: 40,00 KGS	ianapk 3 Account Internal Convers	Toktorov 1042 02 statement bank transfer ion	нова Айгул Ж 201 0089 263	^{Қапарк} 33	6	
Toktoroнова Айгул Ж 1042 0201 0089 263 Current balance: 40,00 KGS detailed infr	anapk 3 Account Internal Convers Paymen	Токтого 1042 02 statement bank transfer ion t comm. of services	нова Айгул Ж 201 0089 263	Капарк 33	6	
Токтогонова Айгул Ж 1042 0201 0089 263 Current balance: 40,00 KGS detailed info Cards 1	Ganapk 3 Account Internal Convers Paymen Create of	Токтого 1042 02 statement bank transfer ion t comm. of services slearing	нова Айгул Ж 201 0089 263	(апарк 33	5	~

6.3. The view of the menu of transactions on the customer's account in foreign currency is slightly different, based on the types of transfer transactions.

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KSB	KYRGYZ SWISS BANK							
				ا (октогонова Айгул Жапаркуловн	a 🚽	ENG -	
Home My finances	Elist of requests	Transfers	Dayment	E Templates	ි Conversion			
Home / My finances My finances Current accor	unts 2						~	
Токтогонова Айгул Жаг 1042 0201 0089 2633	арк	Токтого 1042 0	нова Айгул Ж 201 0089 263	бапарк 33	Account statement			
Current balance: 40,00 KGS	C	Current 0,12 U	i balance: SD detailed inf	ormation	Internal bank transfer Conversion Create SWIFT		~	
Deposits 1							~	

- 6.4. In the figures shown, all options of the account transactions menu are available, since they are valid and have a non-zero balance.
- 6.5. The account transaction menu options perform the following functions:
 - "Account Statement" the possibility of obtaining an account statement for a specified period;
 - "Intra-bank transfer" the initiation of an intra-bank transfer from one's own account to one's own or someone else's account opened with the "Kyrgyz-Swiss Bank";
 - "Conversion" the initiation by the user of a non-cash conversion to his account in another currency at the Bank's commercial rate;
 - "Payment for utility services" the possibility of remote payment for utility services, cellular communications, the Internet, etc.;
 - "Create Clearing" and "Create Gross" initiation of an interbank transfer in the national currency within the Kyrgyz Republic;
 - "Create SWIFT" initiation of an interbank transfer in foreign currency sent through the SWIFT system.

6.5.1. Account statement

The first option of the account transactions menu will allow you to generate a statement for this account. In this menu, by clicking the "Select action" button, the user will be able to carry out the necessary transaction, set the period and click on the "Find transactions" button:



Home / My finances / Information

Account Information

С Токтогонова А 10420201008	Айгул Жа Current bal 392633 40,00 KGS	ance S		Select action ^
opening date 21.06.2022	expiration date	closing date	Last operation 22.06.2022	Conversion Payment comm. of services
Incoming balance 16.0 40,00 KGS	Outgoing balance 16.0 40,00 KGS			Create clearing Create gross

Account transactions:

Operations with	Ē	Operations up to]		
🛃 Export						🖯 Reset	Find Operations
3ANK DAY	OPERATION NUMBER		DEBET	CREDIT	PURPOSE		OPERATION TIME

In the upper part of the "Information on the account" will be presented the number and name of the account, as well as its opening and closing balance for a given period.

At the bottom of the "Account Transactions" transaction details such as bank transaction day, transaction number, debit or credit movements of the account, payment purpose / transaction and execution time are displayed.

The user can send the generated statement to the printer or transfer it to the Excel format by clicking the Export button.

In connection with the introduction of a new automated banking system of CJSC "Kyrgyz-Swiss Bank", account statements can be provided no earlier than 01.01.2019.

6.5.2. Intra-bank transfer.

The "Intra-bank transfer" option of the account transactions menu is intended for making intra-bank transfers from account to account in the same currency when the beneficiary's account is opened with the Kyrgyz-Swiss Bank CJSC. The beneficiary may be the user himself or another person.

When you select this option, the system will open the "Transfer Options" window with partially filled boxes with the ability to edit. Debit and credit accounts are set, as well as the amount of the transaction. Next, the user clicks on the "Save transfer" button:



Home / Transfers / Internal bank transfer

nternal bank tran	sfer				
Transfer Optio	ns				
From account					
10420201008	2633			0,12 US	D -
To the account					
Account number	r				USD
Account name	:	This field is required.]		
Amount					
				50,00	USD
Appointment					
transfer					
		Save trans	fer		

<u>IMPORTANT</u>: The user is liable for the accuracy of the transfer details entered.

The system will request to confirm the accuracy of the transfer:

0	3	□ →		Ð	ES		
ances	List of requests	Transfers	Payment	Templates	Conversion		
/ Internal b	ank transfer						
hank	transfer						
Juni	aunsion						
с	onfirmation	of applica	tion (oper	ration)			
PI	lease check the deta	ils of the operati	ion	,			
Fr	rom the account:					* 1042020100892633 U	JSD
Тс	o the account:					* 1042020100036710 U	JSD
A	ppointment:					tran	isfer
Δ.	mount:					0.12.1	ISD
						0,12	
				Confirm			
							-
	ances / Internal b bank C PI FI A	Confirmation Please check the deta From the account: Appointment: Amount:	Confirmation of applica Please check the details of the operat From the account: Appointment: Amount:	Ances List of requests Transfers Payment Internal bank transfer Confirmation of application (open) Please check the details of the operation. From the account: To the account: Appointment: Amount:	inces List of requests Transfers Payment Templates Internal bank transfer Confirmation of application (operation) Please check the details of the operation. From the account: To the account: Appointment: Amount: Confirmation	inces List of requests Transfers Payment Templates Conversion I Internal bank transfer Confirmation of application (operation) Rease check the details of the operation. From the account: To the account: Appointment: Amount: Confirmation	Internal bank transfer Confirmation of application (operation) Please check the details of the operation. From the account: * 1042020100892633 [To the account: * 1042020100892633 [Appointment: transfer Output * 1042020100036710 [Appointment: transfer Output * 1042020100036710 [Appointment: transfer Output Output * 1042020100036710 [Appointment: transfer Output Output Output Please check the details of the operation. * 1042020100036710 [Appointment: transfer Output Output



When the user clicks the "Confirm" button, the system will immediately accept the transfer for execution.

After the system will give the opportunity to save the completed transaction as a template:

Operation completed	
Operation completed	
From the account:	* 1042020100892633 USD
To the account:	* 1042020100036710 USD
Appointment:	transfer
Amount:	0,12 USD
Operations history	
Download receipt	
Print receipt	

This option allows the user to use the saved template for next similar transactions.

Template Name		
Enter a template name		
SMS command code		
SMS command code		
Template Description		
	1	
Transfer Options		
Transfer Options		
Transfer Options From account Account	~	
Transfer Options From account Account To the account	*	
Transfer Options From account Account To the account 1042020100036710	USD	



	Ŧ
	USD
ювна До востребования ФЛ	USD
0,12	USD
•	овна До востребования ФЛ, 0,12

6.5.3. Currency conversion

The "Conversion" option of the account transactions menu provides the user with the opportunity to conduct a non-cash conversion from an account in one currency to the own account in another currency. The system will open a window with commercial exchange rates and conversion options. The boxes of this window are partially filled and allow the user to edit. In this window, the user chooses which account to write off and to which account to credit, and also fills in the "Sell" box:

						-			
	X	Ð			E	B			
me	My finances	List of requests	Transfers	Payment	Templates	Convers	ion		
<u>me</u> / Cur	rrency conversion								
urre	ncy cor	version							
	Debit the	e account					Currenc	y Rates	
	1042	020100892633	4	0,00 KGS -			Currencer	Calo:	Durahasasi
	Deposit	to account					KZT / KGS	0,2366	0,0962
	1042	020100892633		0,00 USD -			Currency:		
							RUB / KGS	Sale: 1,3900 •	Purchase: 1,2000
	Sell						Currency:	Sale:	Purchase:
				40,00 KGS	5		CHF / KGS	97,4118	79,4175
	Buy						Currency:	Sale	Purchase:
				0,48 USI			GBP / KG S	105,9840	92,8520
		Ex	change				Currency:	Sale:	Purchase:
							USD / KGS	82,8000	81,8000
	τ.	.: C	· •	(D. 1)	. / . / . 1. '1.	Daulia	-		D 16 . 64

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When entering the amount, the system will show how much is to be credited to the account. If the user agrees to carry out the transaction, then clicks on the "Exchange" button. Important: The user is liable for the accuracy of the transfer details entered.

The system will request to "Confirm" the correctness of the conversion, and upon confirmation, the user can "Save as a template" this transaction.

KSB KYRDYZ SWSS BANK				🔘 Токт	гогонова Айгул Жаг	паркуловна 🚽	∺ ENG 👻	
C ☑ Home My finances	Eist of requests	☐ Transfers	Payment	E) Templates	ි Conversion			
Home / Currency convers								
Currency co								
~	Confirmation of	of applicat	tion (opera	ation)				
	Please check the detai	Is of the operation	on.					
	Debit the account:				*	104202010089263	3 KGS	
	Withdrawal amount (sa	lle):				40 ,00) KGS	
	Top up account:				*	104202010089263	3 USD	
	Amount of replenishme	ent (purchase):				0,48	3 USD	
				Confirm				
	3			E	É			
Home My finances	List of requests	Transfers	Payment	Templates	Conversion			
Home / Currency convers	sion .							
Currency co	onversion							
\odot	Operation com	pleted						
Deb	it the account:				* 10	042020100892633	KGS	
With	drawal amount (sale):					40,00	KGS	
Тор	up account:				* 10	042020100892633	USD	
Amo	ount of replenishment (pu	irchase):				0 ,48	USD	
5	Operations history							
<u>ዮ</u>	Download receipt							
¢	Print receipt						/	
			Save as	Template				
					-			
Inst	tructions for usin at the "Ky	g Internet 2 /rgyz-Swis	Banking/N ss Bank" C	10bile Bank 2JSC	ıng	Pag	ge 17 of 46	



6.5.4. Payment of utility services

The option "Payment of utility services" of the account transactions menu is intended for making payments for utility services, communication services, the Internet, etc.

When this option is activated, the system will open the "Service Categories" window with the ability to select the category of service providers:



Under each category there is a list of providers in favor of which it is possible to pay for services. When you select a specific provider, an adapted window "Payment for the service" opens with partially filled boxes, in which you should enter the amount and payment details, such as the payer's personal number, phone number, etc. Here, entering a payment comment is optional. When you click the "Pay" button, the user's review system will display a message about the possibility of making such a payment, as well as the amount of the commission for the payment and request confirmation of the payment:

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My finances List of I	equests Transfers	Payment	Templates	Conversion	
Beeline Requisite 🕐	айн				
From account	29061			16 748 33 KG	
Amount				100,00	KGS
Minimum amount: 1,00 Maximum amount: 15 0 Payment Comments	KGS 00,00 KGS				
"Абонент найд	ен1				<i>i</i>
Commission: Total payable:				100	0,00 KGS 0,00 KGS
		Pay			

Important: The user is liable for the accuracy of the payment details entered.

If you convinced of the accuracy of the entered data, then click on the "Confirm" button.

Confirmation of application (operation)	
Please check the details of the operation.	
Service provider:	Билайн
Beneficiary details:	772513463
Debit account:	* 1042020100779061 KGS
Amount:	100,00 KGS
Payment Comment:	"Абонент найден"
Commission:	0,00 KGS
Total payable:	100,00 KGS
Confirm	



After confirming the transaction, the user can save this transaction by clicking "Save as template" button.

Conversion	Templates	Payment	Transfers	List of requests	My finances
			leted	peration comp	<mark>⊘</mark> 0
Билайн				provider:	Service
772513463				iary details:	Benefic
* 1042020100779061 KGS				ccount:	Debit a
100,00 KGS				t	Amoun
"Абонент найден"				nt Comment:	Paymer
0,00 KGS				ssion:	Commi
100,00 KGS				ayable:	Total pa
				erations history	<u>ی</u> و ق
				wnload receipt	<u>₽</u> <u>Do</u>
				nt receipt	🖨 <u>Pri</u>
	mplate	Save as Te			

6.5.5. Clearing/Gross

The "Create Clearing" and "Create Gross" options of the Account Transactions menu are applicable for local currency accounts and they will allow the user to make payments through the specified systems. When these options are selected, the system will open the Clearing/Gross master window.

Creation and confirmation of clearing/gross transfers can be carried out directly through the account in the national currency or a new outgoing payment can be created directly in the Clearing/gross block.



ly finances			
Current accounts 2			^
Токтогонова Айгул Жапарк 1042 0201 0089 2633	Токтогонова Айгул Жапарк 1042 0201 0089 2633	:	
Current balance: C 0,00 KGS	Current balance: 0,48 USD	Account statement Internal bank transfer Conversion	
Cards 1		Create SWIFT	~
Deposits 1			~
Loans 🕕			~

After clicking the "Create clearing" or "Create gross" button, the system will open the "Clearing/gross" window to generate a payment order with partially filled boxes:

	I	Ð	e		E	ES			
lome N	ly finances	List of requests	Transfers	Payment	Templates	Conversion			
		10							
ome / <u>Trans</u>	sters / <u>Clearing</u>	<u>/Gross</u> / Create Trans	ter						
Cleari	ng/Gro	ss							
	Sende	r							
	Sender								
	Токто	огонова Айгул Жапар	жуловна						
	Payment	t Type							
	Clear	ring							-
	Clea Gros	ring s							
	16.08	8.2022							
	Account	N₽							
	Acco	ount						-	
	Transfer	Amount							
							0,00	KGS	
	Instruc	ctions for using	Internet Ba	nking/Mol	oile Banking	g	Pa	age 21 o	of 46



Home / Transfers / Clearing/Gross / Create Transfer

Clearing/Gross

Sender	
Токтогонова Айгул Жапаркуловна	
Payment Type	
Clearing	Ŧ
Payment Date	
16.08.2022	Ē
Account №	
1042020100779061	16 648,33 KGS -
Transfer Amount	
	0,00 KGS
urpose	()
urpose	
urpose	
urpose Recipient Ieneficiary Full Name	
Iurpose Recipient Ieneficiary Full Name Ieneficiary Account Number	
Purpose Purpose Perpient Peneficiary Full Name Peneficiary Account Number Peneficiary Bank BIC Code	

In this window, specify the following payment details:

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- "Originator" the full name of the user is set by the system itself and cannot be changed;
- "Payment type" the type of payment system used by the user. Selecting values from the drop-down list (clearing or gross);
- "Payment Date" the date the payment order was processed. By default, the system sets the date of the current trading day, which can be manually corrected;
- "Account number" the number of the demand account/settlement account, the originator's card account from which the transfer/payment will be made. The value is selected from the drop-down list;
- "Amount of payment" the amount of the payment to be sent;
- "Payment code" the payment code assigned by the user manually or from the dropdown list;
- "Purpose" the purpose of the payment, entered manually by the user.
- "Full name of the beneficiary" the full name of the beneficiary of the transfer/payment. The value is entered manually by the user;
- "Beneficiary's account number" the number of the beneficiary's account in another bank, to which the transfer/payment is credited; entered manually;
- "BIC of the beneficiary's bank" the bank identification code of the beneficiary's bank. The value is entered manually or selected from the drop-down list;

<u>Important:</u> The user is liable for the accuracy of the payment order details entered.

It should be noted that the user can use the prepared payment with filled in details as a template for transactions. For this purpose, the Save as template button is pressed in the lower part of the Clearing/Gross window, and the payment will be added to the list of transaction templates in the Templates block.

If the user would like to periodically make a clearing/gross payment according to a certain template, then he can issue a scheduled payment. If there are sufficient funds in the debit account, the agreed amount will be periodically posted as a clearing/gross payment.

After entering the data of the payment order, the "Save transfer" button is pressed. In case of non-filling or erroneous filling of boxes, or erroneous choice of payment system, the system will issue a corresponding warning.



Confirmation of application (operation)

Please check the details of the operation.

Sender:	Токтогонова Айгул Жапаркуловна
Type of payment:	Clearing
payment date:	16.08.2022
Number P.P.:	6
Account №:	* 1042020100779061 KGS
Transfer Amount:	1,00 KGS
Payment Code:	42121999
Purpose:	transfer
Beneficiary:	Токтогонова Айгуль Жапаркуловна
Beneficiary Account Number:	* 1380201010572654 KGS
Beneficiary Bank BIC Code:	138018
Confirm	

Now the payment becomes available to bank employees for further processing. After the initial processing by the Bank's employees, the payment will acquire the status "Confirmed". In this case, the funds on the user's account (from where the payment is made) will be blocked within the amount of the transfer. Blocked funds will not be available for other user transactions.

After the payment is uploaded to the Clearing/Gross system, it will acquire the Sent status. The payment rejected by the bank is removed from the Clearing/Gross block, but stored in the List of Orders block as a rejected transaction.

6.5.6. SWIFT transfer

Using the SWIFT block, the user can create requests for outgoing SWIFT transfers. An application for an outgoing SWIFT transfer can be made with a non-zero balance of the account from which the user intends to send a transfer. If necessary, the user can replenish the account using an intra-bank transfer or conversion of funds from their other accounts, as described in section "II. Settlement Accounts.

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In the "SWIFT" block, you can also directly create a new outgoing payment. To do this, the user in this window will apply a special option - "Create".

The Swift Transfer window is shown below:

BAN	1SS NK				(2) Te	октогонова А	йгул Жапаркуловна 🚽	ENG ENG
Û	I	9	(E	S		
ome My	finances	List of requests	Transfers	Payment	Templates	Conversion	on	
ome / <u>Transfe</u>	ranslat Paymen 16.0 Full nan	transfer / Create trans tion at date 8.2022 iginator ne of the sender	fer				50. Originator 32. Amount 70. Benefinfo 59. Beneficiary	
	Токт	огонова Айгул Жапар	ркуловна				56. Intermediary Bank	
	Account	t number ount		-			57. Pay Thru	
		nount						
	Amount	of payment		0,0	0		50. Originator 32. Amount	
	Amount Paymen	of payment		0,0	0		50. Originator 32. Amount 70. Benefinfo 59. Beneficiary	
	Amount Paymen Rate typ	of payment		0,0	0		50. Originator 32. Amount 70. Benefinfo 59. Beneficiary 56. Intermediary Bar	<u>nk</u>
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	Amount Paymen Rate typ 1 - CO	of payment at code ре Отправитель mmission: tal:		0,0			50. Originator 32. Amount 70. Benefinfo 59. Beneficiary 56. Intermediary Bar 57. Pay Thru	
	Amount Paymen Rate typ 1 - C Co Tot	of payment at code pe Dmpaвитель mmission: tal: enefinfo		0,0			50. Originator 32. Amount 70. Benefinfo 59. Beneficiary 56. Intermediary Bar 57. Pay Thru	
	Amount Paymen Rate typ 1 - C Co Tot	of payment t code t code Dmpaвитель mmission: tal: enefinfo t of payment		0,0			50. Originator 32. Amount 70. Benefinfo 59. Beneficiary 56. Intermediary Bar 57. Pay Thru	nk



70. Benefinito 92. Originater Purpose of payment: 92. Annoted 50. Bonoficiary 92. Annoted Puri areas of the recipited 53 Catomer type 54. Intermediary Bank Density 52. Depy: This Receiver registration address 82. Originater Receiver registration address 92. Originater So. Intermediary Bank 92. Originater So. Intermediary Bank 92. Originater United of Intermediary Bank 92. Originater So. Intermediary Bank Xonent Number 92. Originater Uniterentiary Bank Xonent Number 92				
Purpose of payment S0. Beneficiary Full name of the recipient Customer type Private customer Receiver registration address So intermediary Bank So intermediary Bank Imaginary Bank Account Number So intermediary Bank Imaginary Bank Account Number So intermediary Bank Imaginary Bank Account Number	70	0. Benefinfo		50 Originator
So. Beneficiary Full name of the respirat So. Externer rigitation address Receiver registration address So. Intermediary Bank Immediary Bank Immediary Bank Immediary Bank Immediary Bank Nowner Immediary Bank Nowner	Pu	urpose of payment		<u></u>
S9. Beneficiary Full name of the recipient Contourer type Private customer Private customer Receiver registration address Station registration address Station registration address Receiver registration addre]	32. Amount
S9. Beneficiary Put name of the recipient Cuttomer type Private cuttomer Private cuttomer Beneficiary Account Number Beneficiary Account Number Receiver registration address Sectiver registration address Sectiver registration address Sectiver registration address Receiver registration address Sectiver registration address Receiver registration address Receiver registration address Sectiver registration address S				70. Benefinfo
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Full name of the recipient \$3 Customer type Private customer Private customer • Receiver registration address Se. Intermediary Bank Unitermediary Bank Unitermediary Bank Unitermediary Bank Unitermediary Bank Unitermediary Bank Account Number Intermediary Bank Account Number	5.	5. Denenciary		50 belows from Dark
runname on the recepter Customer type Private customer Receiver negistration address Receiver registration address	Fu	ull name of the recipient	1	56. Intermediary Bank
Customer type Private customer Receiver radionality Banefoliory Account Number Benefoliory Account Number Receiver registration address Receiver registration country Customer registration country Receiver registration country	L	Full name of the recipient	J	57. Pay Thru
Private customer Receiver registration address Receiver registration country Output Nome My finances List of requests Transfer Payment Templates Coversion Receiver registration address Receiver registration oddress Receiver registration scontry Image: Receiver registration address Receiver registration scontry So Intermediary Bank SWFT/BIC Rue of Intermediary bank:	с: С	ustomer type	,	
Receiver registration address Receiver registration country Image: Description address Image: Description address Receiver registration country Image: Description address Image: Descripti	L	Private customer *	J	
Image: Solution street Solution country Image: Solution registration address Receiver registration address Solution registration outry Solution registration oty Solution registration street Solution glank Street Solution glank Street Solution glank Street Solution glank Street Image: Receiver registration street	Re	eceiver nationality		
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Receiver registration address Receiver registration country Receiver registration address Receiver registration country Receiver registration street So Intermediary Bank Receiver registration street So Intermediary Bank Country of Intermediary bank:	ſ]	
Receiver registration address Receiver registration country Image: Source in the image i	L		J	
Receiver registration country Image: Sectiver registration address Receiver registration address Receiver registration country Receiver registration country Receiver registration country Receiver registration street So Intermediary Bank	R	leceiver registration address		
Index List of requests Transfers Payment Templates Conversion Receiver registration address Receiver registration country Receiver registration city Receiver registration street S6. Intermediary Bank S0. Intermediary bank: Templates Country of Intermediary bank: Temmediary Bank Account Number Intermediary Bank Account Number	Re	eceiver registration country		
More My finances List of requests Transfers Payment Templates Conversion Receiver registration address Receiver registration country Receiver registration city Receiver registration street Sectiver registration street Sci. Intermediary Bank Country of intermediary bank:		<u></u>		
Receiver registration city Receiver registration city Receiver registration street Receiver registration street S6. Intermediary Bank Intermediary Bank SWIFT/BIC Country of intermediary bank: Name of intermediary bank: Intermediary Bank Account Number		Receiver registration address Receiver registration country		50. Originator 32. Amount
Intermediary Bank Country of intermediary bank: Intermediary Bank Account Number		Receiver registration gity		
So. Intermediary Bank Intermediary Bank Country of intermediary bank: Name of intermediary bank: Intermediary Bank Account Number				70. Benefinfo
S6. Intermediary Bank S6. Intermediary Bank S6. Intermediary Bank S7. Pay Thru S7. Pay Thru S6. Intermediary Bank S6. Intermediary Bank S6. Intermediary Bank S6. Intermediary Bank S7. Pay Thru S7. Pay Thru <				59. Beneficiary
56. Intermediary Bank Intermediary Bank SWIFT/BIC Country of intermediary bank: Name of intermediary bank: Intermediary Bank Account Number		Receiver registration street		56. Intermediary Bank
56. Intermediary Bank Intermediary Bank SWIFT/BIC Country of intermediary bank: Name of intermediary bank: Intermediary Bank Account Number				57. Pay Thru
56. Intermediary Bank SWIFT/BIC Country of intermediary bank: Name of intermediary bank: Intermediary Bank Account Number				
Intermediary Bank SWIFT/BIC Country of intermediary bank: Name of intermediary bank: Intermediary Bank Account Number		56. Intermediary Bank		
Country of intermediary bank: Name of intermediary bank: Intermediary Bank Account Number		Intermediary Bank SWIFT/BIC		
Country of intermediary bank: Name of intermediary bank: Intermediary Bank Account Number		۵		
Intermediary Bank Account Number		Country of intermediary bank:		
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Intermediary Bank Account Number				
		Intermediary Bank Account Number		
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Home	My finances	List of requests	Transfers	Payment	Templates	Convers	ion
	57. Pa Recipier Benu Nam	y Thru ht Bank SWIFT/BIC eficiary Bank Country: le of beneficiary's bank:		Q			50. Originator 32. Amount 70. Benefinfo 59. Beneficiary 56. Intermediary Bank 57. Pay Thru
	Benefici	ary bank account number Save	transfer				

After filling in all the necessary lines for filling, the user needs to click the "Save transfer" button, then confirm this transaction.

To obtain information on the history of payments in the "SWIFT" block, the user can display a list of his outgoing and incoming interbank payments in foreign currency made through the SWIFT system.

The "SWIFT" block shows the real status of the payment, and the transfers initiated by the user are reflected only after the transaction is confirmed. Then the transfers become available to bank employees for further processing and bringing the payment to its logical end. Therefore, the user should not forget and confirm the initiated SWIFT transfers in a timely manner.

For the information of users, a list of statuses that transfers can acquire is given: <u>For incoming:</u>

- "Created" the Bank has previously created the transfer;
- "Payable/due" or "Accepted" the Bank has previously credited the amount to the transit account;
- "Confirmed" the Bank credited the incoming payment to the user's account.

Outgoing:

- "Created" the user created and confirmed the payment order, and it is available to bank employees for processing;
- "Payable/due" or "Accepted" the Bank confirmed the payment order, deducted funds from the user's account;
- "Sent" the Bank executed the outgoing payment order.
- To view payments, the user must set the filter parameters in the "SWIFT" window:
 - "Date from ..." and "to ..." the time interval that the user is interested in. Values are

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entered manually;

Then the user clicks on the "Find transactions" button, and the system will generate a decrypted list of payments that match the query parameters.

In addition to the information specified in the filter, the system will display the following payment breakdowns:

- "T.O. Number" the number of the payment order assigned by the user;
- "Status date" the date when the last status was assigned to the payment;
- "Status" the current status of the payment order in the automated system of the Bank in real time;
- "Value date" the date on which the payment amount must be credited to the beneficiary's account;
- "Currency" transfer currency;
- "Account number" the number of the originator's account with the Bank;
- "Amount of payment" the amount of payment in accordance with the payment order;
- "BIC of the beneficiary's bank" the bank identification code of the beneficiary's bank in the SWIFT system;
- "Country of the beneficiary's bank" the name of the country where the beneficiary's bank is located;
- "Beneficiary's bank account number" the number of the correspondent account of the beneficiary's bank to which the transfer is credited;
- "Number of the transit account of the beneficiary's bank" the number of the correspondent account of the beneficiary's bank in the intermediary bank;
- "Beneficiary's account number" the number of the beneficiary's account to which the transfer is credited;
- "Payment code" the payment code determined by the originator;
- "Purpose" the purpose of the payment entered by the originator.
- "Beneficiary" the beneficiary of the transfer / payment;

When choosing an outgoing transfer, the system will open the payment and show the user the name and amount of the paid commission.

If necessary, through the transaction menu of the selected transfer, you can display the payment order for the user to see and print it.

The "Swift transfer" window is displayed with partially filled boxes for the formation of a payment order. The main boxes are codified so that they are identical with the codification of the payment order boxes on paper.

In this window, the user should specify the following payment details:

- "Date of payment" the date of preparation of the payment order. By default, the system sets the date of the current trading day;
- "Full name of the originator" the registered name of the user, is set by the system itself and cannot be changed;
- "Account number" the number of the originator's current account from which the transfer/payment will be made. The value is selected from the drop-down list;
- "Amount of payment" the amount of the sent payment, entered manually;
- "Payment code" the payment purpose code payment assigned by the user from the drop-down list;

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- "Tariff type" selection from the drop-down list of the type of the Bank's tariff, according to which the commission will be withheld;
- "Payment purpose" manual entry of the payment purpose in accordance with the issued invoice, invoice, concluded agreement, etc.;
- "Full name of the beneficiary" manual entry of the full name of the beneficiary of the transfer / payment in accordance with the issued invoice, invoice, concluded agreement, etc. Using the transliteration buttons "Ru" and "En", the purpose of the payment and the name of the beneficiary typed in one alphabet can be changed to another alphabet.
- "Customer type" selection from the drop-down list according to the legal form of the customer (individual, legal entity, etc.).
- "Citizenship of the beneficiary" the country of citizenship of the beneficiary, selected from the drop-down list.
- "Beneficiary's account number" the number of the beneficiary's account in another bank, to which the transfer / payment should be credited, is entered manually;
- "Country of registration of the beneficiary" is selected from the drop-down list.
- "Place of registration of the beneficiary" entered manually (city, state, etc.)
- "Street of the beneficiary" entered manually.
- "Value date" the date on which the payment amount must be credited to the beneficiary's account;
- "SWIFT / BIC of the intermediary bank (box 56) are filled in if the payment will be made through the intermediary bank. The principle of filling is similar to filling in box 57 beneficiary bank;
- "Intermediary bank account number" filled in manually.
- "SWIFT/BIC of the beneficiary's bank" the bank identification code (SWIFT code) of the beneficiary's bank. The value is entered manually and the "search" sign is pressed. Note: The SWIFT code must be 11 characters long, with the last 3 characters being branch codes. If not known, you can enter XXX by default (Ex. FBANKG22XXX); for payments in the ruble currency, it is necessary to fill in the BIC of the bank, consisting of 9 digits (For example, 044525225 BIC of the bank of Sberbank PJSC);
- "Beneficiary's bank account number" number of the correspondent account of the beneficiary's bank to which the transfer is credited.
- "Name of the beneficiary's bank" the name of the country where the beneficiary's bank is located. The system will automatically fill in the SWIFT code of the bank;
- "Country of the beneficiary's bank" the name of the country where the beneficiary's bank is located. The system will automatically fill in the SWIFT code of the bank;

After entering the data of the payment order, the "Save transfer" button is pressed. If any of the required details of the payment order are not entered or entered by mistake, or they do not match the specified mask, the system will warn the user about this, which should be corrected.

6.5.7. Cards

"Kyrgyz-Swiss Bank" Closed Joint Stock Company for its customers can open card accounts and attach bank cards to them. Customers, using special devices and bank cards, can withdraw funds from a card account, transfer or make settlements. In addition, customers, without using bank cards, can directly perform certain transactions on a card account.

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In the "My finances" block in the "Cards" section, the system will present the user with up-to-date information about his card accounts. In particular, the name of the card product, the number and currency of the account, the dates of opening, ending and closing of the account, as well as the current account balance are displayed:

1 Home	(III) My finances	To List of requests	Transfers	Dayment	E	() Conversion	
Home / My f	My finances		Tanarera	Paymont	remplates	Conversion	
Cu	rrent acco	ounts 2					~
Ca	rds 1						^
3AO ' 1042	'Кыргызско-Швеі 0201 0077 9061	йцарс I					
Curre 16 74	nt balance: I8,33 KGS	Account : Account : Account : Norease	statement				
De	posits 1	Card info Payment	comm. of service	15			~
Loa	ans 🧿	Create cl	earing ross				~

Through the menu of card account transactions, the user can receive information and perform certain transactions, which are listed below:

"Account Statement" - the possibility of obtaining a card account statement for a specified period;

"Replenishment" - the initiation of an intra-bank transfer of funds from your other account to replenish the card account;

"Withdrawal" - the initiation of withdrawal of funds from the card account in order to replenish one's other account with the Bank;

"Card information" - a request to the Interbank Processing Center to find out the current balance on the customer's card. The user must take into account that the current balance of the card account may not always be equal to the balance of the bank card account.

"Payment for utility services" – the possibility of remote payment for utility services, cellular communications, the Internet, etc.

"Create Clearing" and "Create Gross" - initiation of an interbank transfer in the national currency within the Kyrgyz Republic.



Card account statement

The first option in the Transactions menu is Account Statement. Since a card account is similar in nature to a customer's demand/settlement account, the user can receive a card account statement.

Replenishment and withdrawal of funds from the card account

The "Replenishment" option of the transactions menu allows the user to replenish the card account from the funds of another user's own account in the "Kyrgyz-Swiss Bank" Closed Joint-Stock Company. In this case, these accounts must be opened in the same currency.

Using the "Withdrawal" option of the transactions menu, opposite the replenishment, the user can transfer funds from the card account to another account in the "Kyrgyz-Swiss Bank". In this case, the accounts must be opened in the same currency, and the Beneficiary may be the user himself or another person.

These transactions are perceived by the system as an intra-bank transfer, and when they are selected, the system will open the "Intra-bank transfer" window with partially filled boxes with the ability to edit.

It should be noted that the user can use the prepared transfer with filled in details as a transaction template. To do this, in the lower part of the "Intra-bank transfer" window, click the "Save as template" button, and the transfer will be added to the list of transaction templates in the "Templates" block.

If the user would like to periodically make an intrabank transfer according to a certain template, then he can issue a payment on a schedule, as described in the "Transaction templates" section. If there are sufficient funds on the debit account, the agreed amount will periodically be executed as an intra-bank transfer.

The system will request to confirm the correctness of the transfer, and if the answer is yes, it will save it.

The user can confirm the transaction immediately or later in the "List of Orders". If the user answers in the affirmative, the system will accept the transfer for execution.

Card Information.

As previously stated, when entering the "Cards" section, the customer can see the balance of his card account, and which may not always coincide with the balance of the card.

This is due to the following reasons. The customer's card account is kept in the "Kyrgyz-Swiss Bank", and the card balance - in the "Interbank Processing Center". And if the user, through special devices of other financial institutions, has made any transactions on the card, then these transactions will be reflected on the card account only on subsequent business days.

It follows that the customer can make non-cash debit transactions on the card account in amounts not exceeding the smallest of the balance of the card account and the balance of the card, taking into account the commission charged for the transaction in accordance with the current tariffs of the Bank.

If the user selects the "Card Information" option in the card account transactions menu, the system will display the balance of his card on the screen.

KYRGYZ SWISS BANK	
Home / My finances My finances	
<complex-block></complex-block>	
<complex-block></complex-block>	
ЗАО "Кыргызско-Швейцарс 1042 0201 0077 9061	
Account statement Current balance: 16 748,33 KGS Withdrawal	
Deposits 1 Card info Payment comm. of services	~
Loans 0 Create gross Create gross	^
Image: Conversion Image: Conversion Image: Conversion Image: Conversion	
Home / My finances My finances Current accounts 2	~
Card number: 9417319342830637 Balance: 16648.33	^
ЗАО "Кыргызско-Швейцарс 1042 0201 0077 9061 Сагd expiry date: 30.09.2024	
Current balance: 16 748,33 KGS	
Deposits 1	~
Loans 0	^
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Payment of utility services

Since card accounts are similar in nature to a demand account/customer current account, the user can pay for utilities, communication services, Internet, etc., as described in "Payment of utility services» section «Settlement accounts".

Clearing / gross transfers

Card accounts are similar in nature to a customer's demand/current account. In this regard, it is possible to make outgoing and incoming interbank payments on these accounts in the national currency through the Clearing and Gross systems.

Using the "Create clearing" and "Create gross" options of the card account transactions menu, the user initiates outgoing payments through the specified systems.

When these options are selected, the system will open the Clearing/Gross window. Filling in this window, as well as further transactions are described in the paragraph "Creation and confirmation clearing/gross transfers» section «Clearing / gross".

6.5.8. Deposits

The "Deposits" block is intended for accounting and reviewing the user's existing active and closed deposits of a fixed-term or savings nature.



The "Deposit information" window displays the product name, status, account number and currency, deposit opening and closing dates, interest rate and current balance. On the right

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side of each deposit there is a "Select action", the contents of which dynamically change based on the status of this deposit.

Home	My finances	List of requests	Transfers	Payment	Templates	Conversion	
De	eposits 1						^
	Only show open						
Токт 104	гогонова Айгул Жа 2 0203 0008 6779	парк		•			
Curr 2 03	rent balance: 30,00 KGS	Account : Interest a	statement account statement	n De	posit		
Lo	oans 🗿	increase	deposit				~
	Only show active						
	Create a request	t for a loan					

For example, for a term deposit, the "Top up deposit" option will not be available after the day of its initial replenishment, since this is prohibited by the terms of the term deposit.

The account transaction menu options perform the following functions:

- "Account Statement" the possibility of obtaining an account statement for a specified period;
- "Interest account statement" the possibility of obtaining an extract on the accrual of interest on a deposit account for a specified period;
- "Replenish deposit" initiation of non-cash replenishment of the deposit account.

Options "Account Statement" and "Interest Account Statement" of the deposit transactions menu will allow the user to generate account statements of the same name.

The user needs to set the period and click on the "Find transactions" button.

Deposit replenishment

For savings deposits, within the terms of the product, the possibility of their one-time or periodic replenishment is provided. If the deposit was not replenished immediately, it is also possible to replenish it on the day of its opening.

Deposit replenishment in IB/MB is made by non-cash method from a demand account/settlement account or card account of the user in the same currency as the deposit currency.

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In the menu of deposit transactions, the option "Top up a deposit" is selected, and the system will open the "Transfers between accounts" window with partially filled boxes, indicating in the account balances, as it shown below:

1 Home	X finances	S List of requests	F Transfers	C2 Payment	E Templates	Conversion		
Home /]	<u>Transfers</u> / Transfe	r between your account	5					
Tran	isfer betv	veen your	accoun	ts				
	Trans	fer Options						
	From ac	count						
	Acco	ount					Ŧ	
	To the a	ccount						,
	Acco	ount					-	
	Amount							
	Appoint	ment						
							/]
				Save tra	nsfer			

In the "From account" box, by default, a demand account / user's current account is displayed, from which the funds will be debited. If necessary, this account can be changed if the user wants to make a deposit from another account.

The value of the boxes "Amount" and "Destination" is entered, and the button "Save transfer" is pressed.

Important: The user is liable for the accuracy of the transaction details entered.

	I	E)	6			63		
Home	My finances	List of requests	Transfers	Payment	Templates	Conversion		
James / 7	Transform / Transfo							
home / 1	transiers / transie	er between your account	5					
Tran	sfer bet	ween your	accoun	ts				
	Trans	fer Options						
	From a	count						
	104	2020100779061				16 648,33 KG	3S -	
	To the s	recount						
	104	2020300086779				2 030,00 KG	3S →	
	Amount							
						100,00	KGS	
	Appoint	ment						
	tran	sfer to my deposit						
							11	
	_							
				Save tra	ansfer			
	Ι	nstructions f	or using	Internet	Banking/	Mobile Banking		Page 35 of 46
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If required, the user can use the completed replenishment form as a transaction template. To do this, in the lower part of the "Intra-bank transfer" window, click the "Save as template" button, and the transfer will be added to the list of transaction templates in the "Templates" block.

If the user would like the periodic replenishment of the deposit according to a certain template, then he can make a payment according to the schedule. If there are enough funds on the withdrawal account, the agreed amount will periodically come as a replenishment of the deposit.

Operation completed	
From the account:	* 1042020100779061 KGS
To the account:	* 1042020300086779 KGS
Appointment:	transfer to my deposit
Amount:	100,00 KGS
Operations history	
Download receipt	
C Print receipt	

There is an alternative way to replenish a deposit from a demand account / current account or card account in the "Transfers" block.

6.5.9.	Loans	2		7		C ⁶			
Home	My finances	List of requests	L.→ Transfers	Payment	Templates	وع Conversion			
Home / I	My finances								
My f	finances								
Cu	irrent acco	ounts 2						~	
Ca	rds 1							~	
De	posits 1							~	
Lo	ans 🧿							^	
	Only show active								
	Ir	nstructions fo at t	or using l he "Kyrg	Internet l gyz-Swis	Banking/I s Bank" (Mobile Bank CJSC	ing		Page 36 of 46



7. "List of Orders" Block

The next block after the block "My finances" is the block "List of Orders".

The "List of Orders" block is the accumulator of all transactions with current statuses that the user has created/confirmed in other blocks of the personal account. The transaction statuses in this block are presented from the user's point of view.

The "List of Orders" block also provides the user with the ability to change, delete or confirm transactions with the "Created" status.

Entering the "List of Orders" block, the user, for his convenience, can set the filter parameters by the type of transaction, the number of transactions on one page, and click on the "Find transactions" button. The system will display transactions with disclosure of parameters such as date, type, description and status of the transaction:

(SB KYRGYZ SWISS BANK				() ()	Гоктогонова Айгу	л Жапарку	ловна 🚽	👬 ENG 👻
Ome My finances	Dist of requests	E Transfers	2 Payment	E) Templates	69 Conversion			
Home / Operations histor	, history							
Type of transaction All operations	Transa - All	action Status statuses	-	Operations with	Ē	Operatio	ons up to	Ē
Operation and Provider	Name							
🛃 Export to CSV	/					5 Rese	Find Ope	erations
OPERATION		TRANSACTIO ACCOUNT	N D	DATE AND	Α	MOUNT	REAL STATUS	
Перевод Transfer I	со счета 1 between a	ЗАО "Кыргы: 9061	3CKO	11:53 16.08.2022	100,0	00 KGS	Completed	:
Оправите Clearing	ель: Токтог payment	ЗАО "Кыргы: 9061	зско	11:41 16.08.2022	1,0	00 KGS		:

To perform actions on a transaction, you must enter its menu. The menu is dynamic and its options depend on the status of the transaction.

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Operations history

Type of transaction	Transaction Status	Operations with	Operation	ns up to	
All operations -	All statuses -		i		Ē
Operation and Provider Name					
Q					
			5 Reset	Find Op	erations
PERATION	TRANSACTION	DATE AND TIME	AMOUNT	REAL STATUS	
Перевод со счета 1 Transfer between а	ЗАО "Кыргызско ·· 9061	11:53	100,00 KGS	Completed	:
Оправитель: Токтог Clearing payment	ЗАО "Кыргызско ~ 9061	11:41 16.08.2022	1,00 KGS		Create an operation request Create operation template
Arperatop: 9, Ycnyr Beeline Utility payment	ЗАО "Кыргызско ·· 9061	11:29	100,00 KGS	Completed	Documents
Продажа валюты 4	Токтогонова Айг	11:24	40,00 KGS	Completed	:

For a transaction in the "Confirmed" status, the menu will only allow you to view it in the primary format or print it to a file.

A transaction with the "Created" status can be deleted or modified using the menu options.

If all the details of the transaction are correct, then it is confirmed using the "Confirm" option.

Based on the type of transaction being confirmed, in some cases it can immediately go through the accounts, while in others it will be at the disposal of banking specialists, and only after their processing will be reflected in the user's accounts.

To view only a particular type of transactions, the user, by pressing the "Transaction type" button, can select exactly the transaction for which he wanted to view the transactions performed.

Operations history

All operation	All statuses -	Operations with			s up to	-	
All operations All operations Card operation Clearing payment Conversion Oversion	All statuses						
Gross payment Internal operation Loan repayment Swift transfer Transfer between accounts Utility payment				5 Reset	Find Ope	rations	
PERATION	TRANSACTION	DATE AND TIME		AMOUNT	REAL STATUS		
Перевод со счета 1 Transfer between a	ЗАО "Кыргызско ·· 9061	11:53 16.08.2022	0	100,00 KGS	Completed	:	
Оправитель: Токтог Clearing payment	ЗАО "Кыргызско 9061	11:41 16.08.2022		1,00 KGS		:	
Arperatop: 9, Ycnyr Utility payment	ЗАО "Кыргызско ·· 9061	11:29 16.08.2022	ø	100,00 KGS	Completed	:	
Сопversion	Токтогонова Айг 2633	11:24 16.08.2022	ø	40,00 KGS	Completed	:	



Also, the user can choose to view the transaction depending on the "Status of the transaction":

☆ Home	X finances	List of requests	□ Transfers	Dayment	Templates	63 Conversion		
Home Op	/ Operations histo	, history						
Ту	pe of transaction	Transa	ction Status		Operations with	Ope	rations up to	
	All operations	~ All:	statuses	-				
Op	Q Let the second secon	Name App Cre Err In p Sei	statuses proved stated or processing nt to the bank			Ű R	eset Find Ope	rations
OP	PERATION		TRANSACTIC	ON D	DATE AND	AMOUNT	. REAL STATUS	
	Перевод Transfer	со счета 1 between a	ЗАО "Кыргы: 9061	з ско- 1 1	11:53 16.08.2022	100,00 KGS	Completed	:
	Оправит Clearing	ель: Токтог payment	ЗАО "Кыргы: 9061	з ско- 1	11:41 16.08.2022	1,00 KGS		:

For convenience, the user is given the opportunity to select the period of the transaction to be viewed. To do this, you need to set the period as follows:

perations history	,									
pe of transaction	Transaction Status	Opera	tions with				Ope	erations (up to	
All operations -	All statuses -									
peration and Provider Name		<		Aug	just 2	022		>		7
Q		Su	un Mor	Tue	Wed	Thu	Fri	Sat		
		3	1 1	2	3	4	5	6		
 Export to CSV 		7	7 8	9	10	11	12	13	Find Op	perations
		1	4 15	16	17	18	19	20		
PERATION	TRANSACTION	2	1 22	23	24	25	26	27	REAL	
	Account	2	8 29	30	31	1	2	3		
Перевод со счета 1 Transfer between a	ЗАО "Кыргызско ·· 9061	10.00.1	+ o	•		8	v NG.	10	Completed	:



After all the parameters are set for the search for transactions, you should click the "Find transactions" button:

	X	3				63			
Home	My finances	List of requests	Transfers	Payment	Templates	Conversion			
Hom Of	e / Operations histor	history							
τ	ype of transaction	Transa	action Status		Operations with		Operations	up to	
	All operations	~ All	statuses	-		Ē			
o	peration and Provider	Name							
	Q								
	Export to CS\ Export to CS	/				,	🔿 Reset	Find Oper	ations
0	PERATION		TRANSACTIO	N D T	DATE AND	АМ	DUNT	REAL STATUS	
	Перевод Transfer I	со счета 1 between a	ЗАО "Кыргыз ·· 9061	ско 1 1	11:53 16.08.2022	2 100,00	KGS	Completed	:
	Оправите Clearing (ель: Токтог payment	ЗАО "Кыргыз 9061	ско 1 1	11:41 16.08.2022	1,00	KGS		:

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8. "Transfers" Block.

The "Transfers" block contains the following sections:

- Transfer between own accounts;
- Intra-bank transfer;
- Clearing/Gross Transfer
- SWIFT transfer

Transfers for all occasions	
Kyrgyz-Swiss Bank invites customers to use the money transfer service	ce.
 You can transfer money to any country in the world or to any region of t You can get money from any region of the Kyrgyz Republic or from any 	the Kyrgyz Republic instantly. r country in the world.
Transfer between your accounts	Internal bank transfer
With the help of this transfer you can transfer funds from your account, card or deposit to another account, deposit or card.	Transfers between your current accounts opened in Kyrgyz-Swiss Bank, including credit card debt repayment. From their settlement accounts to accounts of third parties opened in Kyrgyz-Swiss Bank.
Create transfer	Create transfer
Clearing / Gross transfer	SWIFT - transfer
Transfers in national currency to the beneficiary's account with another bank.	Transfers in foreign currency to the beneficiary's account with another bank.
Create transfer List of payments	Create transfer List of payments

The above types of transfers can be made both through the bank account itself or through transactions in the "Transfers" block.

To create a transaction, you must select the type of transfer, and then click the "Create transfer" button:



Transfer between your accounts	Internal bank transfer
Vith the help of this transfer you can transfer funds from your account, card r deposit to another account, deposit or card.	Transfers between your current accounts opened in Kyrgyz-Swiss Bank, including credit card debt repayment. From their settlement accounts to accounts of third parties opened in Kyrgyz-Swiss Bank.
Create transfer	Create transfer
Clearing / Gross transfer	SWIFT - transfer
Clearing / Gross transfer	SWIFT - transfer Transfers in foreign currency to the beneficiary's account with another bank.

After creating the transfer, the system will display the "Save transfer" button:

1 Home	X finances	List of requests	F Transfers	C3 Payment	E) Templates	S Conversion		
Home /] Tran	Transfers / Transfe	r between your account	₅	ts				
	Trans	for Options	uoooun					
	From a							1
	To the a	account)
	Acc	ount t					÷	ļ
	Appoint	ment]
				Save tra	ansfer			

In the sections "Clearing / Gross transfer" and "SWIFT - transfer" the user can view the list of payments:

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ome My finances List of requests Transfers Payment	Templates Conversion
Transfer between your accounts	Internal bank transfer
With the help of this transfer you can transfer funds from your account, card or deposit to another account, deposit or card.	Transfers between your current accounts opened in Kyrgyz-Swiss Bank, including credit card debt repayment. From their settlement accounts to accounts of third parties opened in Kyrgyz-Swiss Bank. Create transfer
Clearing / Gross transfer	SWIFT - transfer
Create transfer List of payments	Create transfer List of payments

In the "SWIFT - transfer" section, the user is given the opportunity to create a transaction directly in the section itself, and also find the necessary transaction:

\triangle	×	5	e	Ċ		ES		
Home	My finances	List of requests	Transfers	Payment	Templates	Conversion		
Home / 1	ransters / SWIFT	transfer				-		
SWII	FT trans	fer						Create
-		-	e					
Iransa	ction Status	Opera	tions with		Operations up to			
All	Statuses	- 16.	07.2022		16.08.2022			
Operat	ion and Provider Na	me						
Q								
₹	Export					5	Reset	Find Operations
PAYME	NT NUMBER	STATUS DATE	STATU S	CURRENCY	ACCOUNT NUI	IBER PAYMENT	CODE	AMOUNT
				1				

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9. "Payment of utility services" Block

The IB/MB user will be able to pay utility bills immediately in the "Payment of utility services" block:

	X	3				E		
Home	My finances	List of requests	Transfers	Payment	Templates	Conversion		
Home / F	Payment							
Payr	nent							
Fre	quently Use	d Services						
	Beeline							
	Билайн							
Ser	vice Catego	ories						
Q	Enter service pro	vider						
		6		₽.	ŝ	ති	□ □	
Mo	бильная связь	жкх	Инт	ернет	Сетевой маркети	нг Фиксированная связь	Телевидение	

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In the "Templates" block, the user will have access to view all saved templates, as well as the ability to create a template.

KSI	B KYRBYZ SWISS BANK				октогонова Айгул Жапаркулові	Ha 🗸 🔛 ENG 👻	
1 Home	X My finances	ے List of requests	Transfers	2 Payment	(E) Templates	ි Conversion	
Home / T	Create Template						
All		• Nan	ne of template	1			Find

The IB/MB user can select a template for a specific type of transaction that needs to be found:

KS	КСВВ кукоу данаркуловна (0) Токтогонова Айгул Жапаркуловна -								
û Home	X My finances	5 List of requests	□ Transfers	D Payment	E Templates	ි Conversion			
Ten	^{r Templates}	d auto pay	/ments				Create Template		
A C C C C C C C C C C C C C C C C C C C	II ard operation Cearing payment Conversion fross payment nternal operation oan repayment wift transfer ransfer between acc	• Nan	ne of template	1			Find		

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11. "Currency conversion" Block

Block "Currency Conversion" will allow the user to convert currency from one currency to another. Current exchange rates appear on the right side of the screen

KSE	KYRBYZ SWISS BANK	۲ (©	октогонова /	Айгул Жапарку	повна 🛫	🏶 ENG 👻			
C Home	X finances	List of requests	Transfers	2 Payment	E) Templates	Conversi	ion		
<u>Home</u> / Ci	urrency conversion								
Curre	ency cor	iversion					Currono	v Potoo	
	Debit the Acco	account					Currenc	y Rales	
	Deposit 1	to account				_	Currency: KZT / KGS	Sale: 0,2366	Purchase: 0,0962
	Acco	unt		-			Currency: RUB / KGS	Sale: 1,3900 •	Purchase: 1,2000
	Sell					•	Currency: CHF / KGS	Sale: 97,4118	Purchase: 79,4175
	Buy						Currency: GBP / KGS	Sale: 105,9840	Purchase: 92,8520
		Ex	change				Currency: USD / KGS	Sale: 82,8000	Purchase: 81,8000

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